Manager, Quality Assurance (cGMP)

Location: Cathedral City, California

The Company

Sunniva Inc., through its subsidiaries, is a vertically integrated medical cannabis company operating in the world's two largest cannabis markets – Canada and California – where we are committed to delivering safe, high-quality products and services at scale. Our business vision is to become the lowest cost, highest quality cannabis producer in the markets we serve by building large scale purpose built current good manufacturing practices greenhouses, offering better quality assurance with cannabis products free from pesticides, providing better patient and doctor access to cannabis education and sourcing better therapeutic delivery devices.

Sunniva is seeking high calibre talent who bring excellence and enthusiasm to our expanding team. We value uniqueness and different perspectives as they play a critical role in our success and to make better possible.

The Role

As a member of the Operations leadership team, the Manager Quality Assurance will lead the strategic objectives and operational deliverables related to the Company's Good Manufacturing Practices (cGMP) and Good Distribution Practices (GDP) throughout our operations in Canada and the United States. The Manager will work closely with the quality and operations teams to ensure the successful implementation and delivery of the Company's goals. The Manager, Quality Assurance will lead the design, development and implementation of the Company's Quality Management Systems (QMS) to ensure the safety, integrity, compliance and distribution of Sunniva's products, in strict compliance with regulatory requirements.

The ideal candidate will have a quality management background, with experience in a highly regulated manufacturing environment such as food & beverage, natural health products, pharmaceutical, consumer goods or related industry. In addition, this individual will bring experience in overseeing 3rd party and internal audits, recall programs, reviewing and writing Standard Operating Procedures (SOPs), GMP's, and overall Quality Assurance/ Quality Control (QA/QC) experience in a large manufacturing facility.

Key Responsibilities

The key responsibilities for the position include, but are not limited to the following:

- Manage the QA/QC related to business, production, facility, security, storage, testing, raw material, equipment, packaging and labelling and maintain compliance with all regulatory bodies (including Health Canada, United States Department of Agriculture, Food and Drugs Act).
- Oversee and review of all internal and external quality audits.
- Lead vendor and supplier audits to ensure the Company's compliance with established QA/QC processes, standards, global regulatory guidelines and/or client contractual obligations.
- Oversee the Company's GMP quality management, certification systems and procedures.
- Drive the design and development and documentation of national and international policies, standards and SOPs to support GMP compliance activities.
- Ensure effective SOPs are implemented, documented and practiced throughout the Company's operations.
- Develop and maintain systems to ensure the facilities meets all relevant regulatory requirements and GMP guidelines.
- Lead complex investigations to identify issues impacting the quality and/or integrity of GMP programs, determine root cause and develop and oversee corrective action measures for any identified deficiencies.
- Provide direction and guidance to quality assurance and operations management to ensure that the quality of the supply chain and integrity of our products and services are achieved and maintained, ensuring the team's successful delivery and achievement of its objectives.
- Interface with external agencies and internal teams.
- Monitor industry trends as they relate to Compliance, Regulatory and GMP in order to ensure conformance to all regulatory requirements
- Participate in the review of manufacturing, testing and labeling/packaging batch records, and required documentation submitted to regulatory agencies.
- Support continuous quality improvement of medical cannabis through reinforcement of product quality, safety, sanitization and security programs.

Qualifications and Experience

- Bachelor's Degree in Biomedical Sciences, Life Science, Food Science, Biological Science, or related field; advanced degree preferred
- Minimum 5 years of experience in a quality management role in a GMP environment.
- Experience in developing, overseeing and maintaining QA/QC processes in a GMP facility.
- Extensive experience with USDA, FDA, GMP, and Health Canada regulations and compliance requirements.

Skills, Knowledge, and Ability

The requirements listed below are representative of the knowledge, skills and competency required for this role:

- Strong decision-making ability, with a significant sense of ownership and accountability.
- Self-driven, motivated and results oriented.
- Big picture thinker, with the ability to set goals and roll up your sleeves to achieve them.
- Motivated to partner and collaboratively with internal and external teams, building relationships to accomplish shared objectives in a dynamic and complex environment.
- Proven track record of successful leadership through quality, strength of character and ability to articulate and objectively defend business approaches.
- Demonstrated exercise of sound judgment, discretion, and a creative approach to problem solving.
- Effective communication skills.